

MINUTES OF MOUNT BLAIR COMMUNITY DEVELOPMENT TRUST
MEETING OF THE BOARD OF DIRECTORS
HELD AT LOG CABIN, KIRKMICHAEL ON THURSDAY 7TH JUNE 2012

Present: Mike Purdie (MP) (Chair), Hannah Goodman (HG), Roger Clare (RC), Richard Watts (RW), Doreen Macintyre (DM), John Manning (JM), Simon Calvin (SC), David Rennie (DR)

Apologies: Bob Ellis (BE), Liz Crichton (LC), Martyn Jamieson (MJ)

In attendance: Lynn Moore (admin support)

		Action By
1.	<p>WELCOME AND APOLOGIES</p> <p>MP welcomed everyone and apologies were noted as above.</p>	
2.	<p>ELECTION OF OFFICE BEARERS & CO-OPTING OF DIRECTOR(S)</p> <p>MP invited nominations for Chair of the MBCDT. MP himself was nominated by the Board Members who were present and he explained that if elected, he could only undertake to hold this office until the end of the Community Consultation which is expected to be completed by October. For the time being, MP was unable to commit beyond October. This was noted and SC proposed MP's nomination for Chair. This was seconded by RW and MP was duly elected. RC was nominated for Vice Chair and this was proposed by JM and seconded by MP. RC was duly elected. MJ was nominated for Treasurer, proposed by RW and seconded by RC and was duly elected. DR agreed to stand for the office of Company Secretary, proposed by MP and seconded by HG, and was duly elected. In his absence, BE was co-opted onto the Board, proposed by MP and seconded by RW.</p> <p>It was noted that there remained two vacancies for Member Directors. MP agreed to clarify the wording of the Articles of Association but it was understood that full members of the Trust could be appointed Member Directors at any time. In addition to these two vacancies, there were two further vacancies for Co-opted Member Directors. Those eligible for nomination would be Trust Members who do not reside in the Mount Blair area.</p>	MP
3.	<p>MINUTES OF LAST MEETING</p> <p>The Minutes were accepted as an accurate record of the last meeting. This was proposed JM seconded by RC. DM asked if the minutes could be published so that people in the area were aware of the Trust's activities. MP advised that it had always been intended to publish the minutes on the MBCDT website but, until this is operational, it was suggested that they could be accessed on the Glens website. LM was asked to email these and all future minutes to Petrina Menzies, who will be asked to email everyone on 'egroup' to advise that the MBCDT minutes will be accessible on the Glens website.</p>	LM
4.	<p>MBCDT AGM</p> <p>It was noted that the first AGM had been well attended by the membership and the Board Members present acknowledged their gratitude to Councillor Caroline Shiers who chaired the meeting during the Board Elections. A comment was made that, from the feedback received from the membership during the course of the meeting, there was a feeling that information relating to the intentions of the Trust had perhaps not been clearly communicated to the community and had resulted in some uncertainty. MP had sought to provide this clarity in his Chairman's Report. The Board went on to discuss the format of the meeting and suggestions were made regarding individuals being nominated rather than the group nomination that had taken place this time. In addition, it had been intended to reconvene the meeting following the informal session in order to obtain feedback on the "timelines" which Colin Roxburgh had asked those present to complete. It is intended that feedback from this meeting will be taken into</p>	

		Action By
	account when organising the next AGM.	
5.	<p>MBCDT LOGO</p> <p>MP advised that he had been contacted by email by the 6th Year Pupil at Blairgowrie High School who will produce the logo from the original designs by the pupils at Kirkmichael School. MP had given him some indication of what was required and had referred him to SC for further details.</p>	SC
6.	<p>ARCHIVE PROJECT & HERITAGE LOTTERY FUND APPLICATION</p> <p>JM had been in contact with Margaret Phelps of the Scottish Community Foundation to enquire when the cheque for £4750 funding would be sent. It was noted that this was expected to be received by the Trust in the very near future. However, it was emphasised that this funding cannot be utilised until further funding is sourced from the Heritage Lottery Fund. There is still some work to be done on the application and MP advised that Liz Crichton (LC) had volunteered to take this application forward and will henceforth be the point of contact for this application as only the person initiating the application can liaise with the Heritage Lottery Fund.</p> <p>JM advised of communication he had received regarding the Perth and Kinross Heritage Trust Archeology Event, to be held on Tuesday 26th June at Kirkmichael School. Input had been requested from the Trust but, after a brief discussion, it was felt that, at the moment, the Trust would not be able to effectively contribute to this type of event and JM undertook to contact Perth and Kinross Heritage Trust to this effect.</p>	LC JM
7.	<p>AWARDS FOR ALL – COMMUNITY CONSULTATION</p> <p>MP advised that since the last meeting rapid progress had been made with this, in order to ensure that deadlines are met. It had been previously agreed to offer the contract to Colin Roxburgh (CR) with the proviso that he modified some of the proposed methods. These modifications had been agreed with CR and the Inception Meeting was held, attended by SS, HG, MP and RW, at which the Plan of Action for the Consultation had been agreed. As a result, a slightly revised timescale had been produced which stretches through September with the final Action Plan to be completed by the end of October.</p> <p>CR had recommended that a Steering Group was set up, consisting of up to 10 members. MP spoke of the role of this Steering Group in the consultation process which was essentially to manage the overall process of putting together the Community Action Plan upon receipt of CR's final report, sign off the final survey and assist with the preparations for the drop-in event on 14th September in Bridge of Cally Hall from 4pm – 8pm, although a suggestion was made that perhaps Kirkmichael Hall may make a more suitable venue. In order to progress, an Interim Steering Group had been agreed and membership of this would be intended to represent the broad community. The Group will comprise MP, HG and RW representing the Trust, DM and JM would be the Community Council Representatives and Councillors Bob Ellis and Caroline Shiers had also been approached and invited to join. Mary Nevin from Bridge of Cally Hall Committee had agreed to seek to obtain a representative from that Committee to join the Steering Group, which will meet 6 or 7 times during the consultation process, 3 or 4 of these meetings will take place before September. MP asked for any suggestions of other organisations who may wish to have a</p>	All

		Action By
	<p>representative on the Group to be communicated to him.</p> <p>It was noted that the questionnaire had been prepared and was ready to be posted in paper format to more than 500 addresses and emailed in the form of a Survey Monkey link, which was now live. RC agreed to post the disc containing details of the electoral role to CR to enable distribution of the paper questionnaires. The survey had already been circulated to the Interim Steering Group and comments received will be incorporated with the final results. Once the survey has been distributed and results received, CR will then hold around 20 stakeholder group meetings locally.</p>	RC
8.	<p>FINANCIAL UPDATE</p> <p>MJ was not present at the meeting and therefore no financial update was available. However, reference was made to the cheque expected from the Scottish Community Foundation for the first half of the funding promised for the Archive Project.</p>	
9.	<p>AOCB</p> <p>RC was asked to write an article on the Trust's AGM and subsequent developments for the next issue of Across the Glens.</p> <p>SC noted the positive progress being made by the Trust on its current projects.</p> <p>DR spoke of an email he had received regarding SCIOs (Scottish Charitable Incorporated Organisations) and asked if further information would be beneficial. MP advised that this could be actioned at a later date.</p>	RC DR
10.	<p>DATE AND VENUE OF THE NEXT MEETING</p> <p>The next meeting will be held on Thursday 19th July, 7.30 pm, at Dirnanean Estate, Enochdhu.</p>	