

Mount Blair Community Council

Draft Standing Order

Conduct of Council Meetings

1. These Standing Orders have been drawn up with the aim of ensuring that Mount Blair Community Council meetings are conducted in a positive, business-like and respectful manner.
2. The Chair has the responsibility of maintaining order in the meeting at all times, and is entitled to take such actions as he / she considers appropriate to ensure that order is maintained.
3. Although the Council Constitution states that members of the public are required to give advance notice to address the meeting, the Chair may, at his/ her discretion waive this, **provided that the conditions in points 4 to 7 are adhered to.** For the avoidance of doubt, it is expected that Community Councillors will also adhere to the conditions in points 4 to 7.
4. All points will be directed through the Chair.
5. All contributions will be made in a constructive, non-confrontational, and objective manner.
6. No abusive or intemperate language will be permitted.
7. Contributions will be kept to the point and as brief as possible.
8. The first time that the Chair considers that these conduct guidelines have been breached, he / she will warn the individual(s) in question.
9. If there is any subsequent breach of the conduct guidelines by the same individual(s), the Chair has the right to direct the individual(s) in question to leave the meeting.

27th November 2006