

# MINUTES OF MOUNT BLAIR COMMUNITY DEVELOPMENT TRUST

## BOARD MEETING

HELD AT COMPASS CHRISTIAN CENTRE ON 27<sup>TH</sup> MARCH 2013

**Present: Mike Purdie (MP) (Chair), David Rennie (DR), Hannah Goodman (HG), Simon Calvin (SC), Liz Crichton (LC), Lucy Holt (LH)**

**Apologies: John Manning (JM), Roger Clare (RC), John Duncan (JD), Martyn Jamieson (MJ), Richard Watts (RW), Dennis Poole (DP)**

		Action By
1.	<p><b>WELCOME AND APOLOGIES</b></p> <p>MP welcomed all to the meeting and forwarded apologies from 6 Directors.</p>	
2.	<p><b>APPLCATIONS FOR TRUST MEMBERSHIP</b></p> <p>DR informed the meeting that there had been no applications for membership since the last meeting.</p> <p>Members had been contacted to seek their consent to their names being made known to the Directors of MBCDT so as to assist in marketing and the recruitment of new members. Not all had replied but so far none had declined.</p>	
3.	<p><b>MINUTES OF LAST MEETING</b></p> <p>The minutes of the last meeting were proposed by HG, seconded by DR and agreed by all without any amendment.</p>	
	<p><b>MATTERS ARISING</b></p>	
4.	<p><b>COMMUNITY ENTERPRISE (CE) ASSISTANCE</b></p> <p>DR reported that it has now been agreed that CE will spend time researching into two areas:</p> <ul style="list-style-type: none"> <li>• how we might purchase Kindrogan forest, identifying other communities who have made similar purchases and investigating how they have managed them for community benefit.</li> <li>• How we can use Community Broadband Scotland to improve provision in our area and to investigate whether other communities have installed broadband, how they managed to do this and how they run it.</li> </ul>	
5.	<p><b>BROADBAND</b></p> <p>DR reported that Tony Thompson of the Mount Blair Community Council (MBCC) had found out from Perth and Kinross Council that the broadband in Mount Blair would not be upgraded. However Blairgowrie is being upgraded to fiberoptic currently which should increase the performance in our area. An organisation called Community Broadband Scotland may be able to organise some upgrading if enough evidence could be provided to show it was necessary. MBCC were aiming for an upgrade to 2MB but needed evidence of current speeds.</p> <p>To this end DR had been asked to help collect evidence and had circulated an email to the Trust members asking them to report their speeds. LC suggested that Petrina be asked to also circulate the email via the e-news list.</p>	DR
6.	<p><b>VISIT TO COMMUNITY FOREST</b></p> <p>MP reported that our application to Community Enterprise for funding for a study visit to see people who already own a forest has resulted in them offering us the opportunity to go on an organised package of visits to trusts which do not manage assets or projects of relevance to us.</p> <p>MP suggested that DR make an application to the MBCC for a Drumderg Micro Grant covering allowable expenses up to £250 to enable DR and LH to visit the Sleat Community Forest, as this one has been recommended by DTAS.</p>	DR

		Action By
	MP to give the Sleat contact details and that of the Forestry Commission to DR	MP
7.	<p><b>GAMES NIGHT</b></p> <p>MP confirmed that this had been a successful fundraiser which also put the Trust in the minds of the community, and thanked everyone for their assistance. 67 tickets had been sold. Total income of £1334.40 was made up of £330 from ticket sales, £350 from sponsorship, £168 from the auction and £486.40 from the tote and the games. The outgoings were Beneficial Arts £189.24, Strathardle Inn food £180, Hall hire £28, prizes £50.27 and Session House (donation for screen hire) £10. This left a <b>profit of £876.89</b> subject to a few other possible minor expenses. It was generally agreed that it should become an annual event. There was some discussion over timing, duration and the selection of food which we may want to think about before organising the event next year. MP also suggested that we have a dedicated cashier for the evening if we repeat the event.</p> <p>MP reminded us of our discussions regarding a Ceilidh in the Autumn and is now looking for someone to take the lead in organising this and for a venue.</p>	ALL
	<b>NEW ITEMS</b>	
8.	<p><b>TRUST DEVELOPMENT AND SUPPORT ASSISTANT</b></p> <p>Having taken advice from DTAS and the administrator of the Drumderg Community Benefit Fund MP had prepared and circulated a draft Job Description for this post with a view to applying to Drumderg for funding. There was a brief discussion about the role and the possibility of it being confused with the duties of the treasurer and secretary, the appropriate hourly rate of pay, and work hours. All Directors are asked to consider the draft and <u>within the next two weeks</u> to send to MP;</p> <ul style="list-style-type: none"> <li>• Their comments on the Job Description</li> <li>• Any suggestions as to what qualifications, skills and experience should be included in the Person Specification</li> <li>• Detail of the outcomes for their themes (if they are leading on a theme) which such a person could deliver, so that a project plan for the 12 months that the person is initially funded for can be drawn up.</li> </ul>	ALL
9.	<p><b>THEME DIRECTORS UPDATES</b></p> <p><b>Outdoor recreation and tourism.</b> SC is meeting Andy Barry of the Perth and Kinross Countryside Trust tomorrow to discuss a possible car park and information boards at Dalrulzion Forest and the possibility of putting up wildlife observation hides. SC also reported that he had met with a Daniell Muir who was keen to use the Mount Blair area for wildlife watching safaris. LH confirmed that there was a growing market for wildlife tourism and so it was important that we make the most of our area as it is important for our economy.</p> <p><b>Heritage, culture and produce.</b> LC reported that the Archive Officer had now researched the necessary equipment and had finalised an initial list of purchases together with costs. LC was also arranging the necessary insurance. MP suggested that this list be circulated for all to see. As these purchases will be made online we now need to find a way of paying for them from the MBCDT bank account and MP and MJ are to investigate this. Richard has been in touch with the people who have already expressed an interest in donating material to the archive and with people who are interested in volunteering. He is in the process of arranging an open meeting to discuss the project with the community on 20<sup>th</sup> April, and that he will be interviewed by the Blairgowrie Advertiser on 28th March. He hopes to have produced at least a skeletal draft website specification by beginning of April, so that web developers can be contacted and quotes can be given for what is specifically required for our website. MP reminded LC of the need to keep the Trust members informed of any events in advance of them reading about it in the press and to this end DR agreed to circulate details of the open meeting to the trust members. MP also</p>	LC MP/ MJ DR

		Action By
	<p>reminded LC of the need for Richard to register with “EasyFundraising” before making purchases.</p> <p>LC reported on a meeting with Carol Cooper of Mission Models Money regarding her project to secure funding for a 2 year project from 2014-2016 to use the arts and culture to link the communities on the Catevan Trail and engage with issues around environmental sustainability. The project would include and promote any existing events and activities and provide support in promoting and accessing funding for new initiatives. LC reported that she has agreed to represent MBCDT on a steering group for the project. MP asked LC to keep the GTA informed.</p> <p><b>Community and recreational facilities.</b> No report as RW was away</p> <p><b>Infrastructure and renewable energy.</b> Reported elsewhere in the minutes</p> <p><b>Local Services and improved transport.</b> HG reported that the MBCC had discussed the issue of defibrillators at their last meeting. It was agreed that we needed to wait until the Glenshee project was up and running before taking any more action on this.</p> <p>SC suggested that the possibility of a Glenshee ski bus be investigated when looking at community transport.</p> <p><b>Housing and Jobs.</b> DR wondered if he should meet with some of the estates to take this forward. MP reminded us all of the need to work with other agencies and the council and not just to look at what we could do ourselves.</p> <p><b>Roads, traffic, lay-bys and signage.</b> MP reported that there was shortly to be a meeting to investigate whether two lay-bys on the A93 in Glenshee might be upgraded, perhaps with picnic facilities, information boards etc, funded by the Cairngorms National Park Authority. LC offered to approach contacts at Perth College to research and design information panels on local heritage for lay bys or other trails if the board felt it would be of benefit.</p>	<p>LC</p> <p>LC</p> <p>HG</p> <p>LC</p>
<p><b>10.</b></p>	<p><b>MARKETING PROPOSAL</b></p> <p>LH suggested that an approach be made to Mark Beaumont, following his article in Scottish Field to investigate whether he would be prepared to be involved in a marketing initiative for outdoor pursuits such as cycling in the area.</p>	<p>LH</p>
<p><b>11.</b></p>	<p><b>ANUAL GENERAL MEETING</b></p> <p>A provisional date of 13<sup>th</sup> June 2013 was agreed. MP to investigate the availability of Bridge of Cally Hall. It was suggested that the Archive Officer be asked to give a short presentation and to make a display of archive materials to add interest to the event. Theme Directors could also give brief updates on progress within their Theme priorities.</p>	<p>MP</p> <p>LC</p>
<p><b>12.</b></p>	<p><b>AOCB</b></p> <p><u>Community oil buying scheme</u> – MP reported that he had been asked to include the Kirkmichael Village Shop in the scheme and was waiting on responses from the Shop Manager and other community schemes before he could proceed, but hoped to be able to launch the scheme before next winter.</p> <p>DR explained that when undertaking mail shots to all members of the Trust, only the Directors would appear in the CC field visible to all as their emails were already public, other members would be BCC. MP reminded us all of the importance of using the standard formatted signature block circulated previously.</p>	

		<b>Action By</b>
<b>13.</b>	<b>Date and venue of next meeting</b> 7.30 pm Thursday 25 <sup>th</sup> April at a venue to be confirmed 7.30 pm Thursday 23 <sup>rd</sup> May at Straloch Studio	MP