

MINUTES OF MOUNT BLAIR COMMUNITY DEVELOPMENT TRUST

BOARD MEETING

HELD AT COMPASS CENTRE ON TUESDAY 25TH JUNE 2013

Present: Mike Purdie (MP) (Chair), Simon Calvin (SC), Roger Clare (RC), Lucy Holt (LH), Martyn Jamieson (MJ), John Manning (JM), Dennis Poole (DP), David Rennie (DR)

Apologies: Liz Crichton (LC), John Duncan (JD),

In attendance: Lynn Moore (admin support)

		Action By
1.	<p>WELCOME AND APOLOGIES</p> <p>MP welcomed everyone to the meeting and apologies were noted as above.</p>	
2.	<p>RE-APPOINTMENT OF LUCY HOLT AS A CO-OPTED DIRECTOR i.a.w. Articles 72 & 73</p> <p>MP explained that, in accordance with Articles 72 & 73 of the Articles of Association, LH would require to be re-appointed as a co-opted director. LH's re-appointment was proposed by Dennis Poole and seconded by David Rennie. All present indicated that they were in favour and LH was duly re-appointed.</p>	
3.	<p>ELECTION OF OFFICE BEARERS i.a.w. Articles 76 & 77</p> <p>MP explained that following the AGM and, in accordance with Articles 76 & 77 of the Articles of Association, office bearers would require to be elected. The elections took place as follows:-</p> <ul style="list-style-type: none"> • Chair Mike Purdie was invited by those present to stand for re-election to this office and he advised that, if elected, he would wish to serve as Chairman until the end of 2013 and then hand over to the Vice Chair. This was agreed by those present and on this basis, Mike Purdie agreed to stand for election. Roger Clare then proposed that Mike Purdie be elected as Chairman. This was seconded by Simon Calvin and all those present indicated that they were in favour and Mike Purdie was duly elected. • Vice Chair Roger Clare agreed to stand for election to this office. This was proposed by Mike Purdie and seconded by Simon Calvin. All present indicated that they were in favour and Roger Clare was duly elected as Vice Chair. • Secretary David Rennie agreed to stand for election to this office. This was proposed by Mike Purdie and seconded by Lucy Holt. All present indicated that they were in favour and David Rennie was duly elected as Secretary. • Treasurer Martyn Jamieson agreed to stand for election to this office. This was proposed by John Manning and seconded by Dennis Poole. All present indicated that they were in favour and Martyn Jamieson was duly elected as Treasurer. 	
4.	<p>THEME DIRECTORS – Reallocation of Roles</p> <p>MP explained that, due to changes in the Board of Directors, there were Theme Director and Deputy vacancies to be filled. These were discussed as follows:-</p> <p><u>Outdoor Recreation and Tourism</u></p> <p>It was noted that SC was the Director of this theme but there was a vacancy for a Deputy. After some discussion, LH volunteered to become</p>	

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	<p>Deputy and this was agreed.</p> <p><u>Local Heritage, Culture & Produce – Our Sense of Place</u> LC would continue as Director of this theme with DR as Deputy.</p> <p><u>Community And Recreational Facilities</u> RC remained Director of this theme and there was a vacancy for a Deputy.</p> <p><u>Infrastructure And Renewable Energy</u> JM was noted as being Director of this theme and there was a vacancy for a Deputy.</p> <p><u>Access To Services And Improved Transport</u> MP advised that MJ had moved from Deputy to Director of this theme and there was now a vacancy for a Deputy.</p> <p><u>Roads, Traffic, Lay-bys and Signage</u> DP was noted as being Director of this theme and there was a vacancy for a Deputy.</p> <p><u>Housing and Jobs</u> DR was noted as being Director of this theme with LC as Deputy.</p> <p>MP advised that he would take responsibility for speaking to Directors who could fill the vacancies for Deputies where required.</p>	MP
5.	<p>APPLICATIONS FOR TRUST MEMBERSHIP</p> <p>DR reported that, at the AGM, there had been 2 new applications for membership. DR also drew attention to a flyer which had been circulated to attract further membership applications.</p>	
6.	<p>MINUTES OF LAST MEETING</p> <p>The minutes circulated prior to the meeting were discussed by those present. Attention was drawn to Page 2 under the heading “Infrastructure & Renewable Energy”. It was noted that the name recorded as Mike Chandler, should read Mike Strachan. With this amendment the minutes were accepted as an accurate record of the last meeting. This was proposed by DP and seconded by DR. All present indicated that they were in favour.</p> <p>Matters Arising</p> <p><u>Broadband/Community Forest Developments</u> This item was on-going and DR would make contact with Robin Lofthouse from Laggan who deals with community projects.</p> <p><u>Theme Directors’ Updates</u></p> <ul style="list-style-type: none"> • Community & Recreational Facilities - MP would contact Petrina Menzies regarding circulating information on the registered Childminder via the community website. • Access to Services and Improved Transport – MP would contact Petrina Menzies regarding circulating information on the new summer bus service via the community website. 	<p>DR</p> <p>MP</p> <p>MP</p>

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	<p><u>Oil Buying Scheme</u></p> <p>MP advised that he had been in touch with the Kirkmichael Community Shop regarding this proposal. A full update would be provided at the next meeting.</p>	MP
7.	<p>FINANCIAL REPORT, INCLUDING INTERNET BANKING PROPOSAL</p> <p>MJ reported that since the last meeting, a total of £2000 had been spent on the Archive Project for equipment and staff remuneration, thereby reducing the previous balance of £17,026.</p> <p>Following the AGM and previous resignations of Directors changes to signatories for banking including internet banking were required. It was agreed that the new signatories would be RC, DR, MJ and MP. From whom, any 2 would need to authorise each transaction. There were forms to complete and all 4 were asked to remain at the end of the meeting to complete these.</p>	RC/DR/MJ/MP
8.	<p>FUTURE FUNDRAISING EVENT – PROPOSED AUTUMN CEILIDH</p> <p>MJ confirmed that he was in agreement with the proposal to hold a Ceilidh at Kindrogan November. He would identify some suitable dates and advise of these at the next meeting. With regard to the organisation of the event, it was agreed that MJ would request assistance from the rest of the Board as required.</p>	MJ
9.	<p>TRUST DEVELOPMENT & SUPPORT ASSISTANT</p> <p>MP read a short letter he had received from Ciara Wilson at SSE advising that the application to Drumderg for funding for the Support Assistant had been unsuccessful. It was noted that Drumderg would be willing to receive another bid for future funding and discussion took place on progressing this for the next Panel Meeting and, in addition, to pursue matched funding from another organisation such as PKAVS. LH offered to project manage the next application to the Drumderg Panel, for which the deadline was 6th August. In addition, she agreed to try to attend a PKAVS session prior to this. MP would now forward the original application to LH along with the relevant appendices and agreed to assist LH with this new application.</p>	LH LH MP
10.	<p>APPOINTMENT OF NEW DIRECTORS</p> <p>MP noted that 3 directors had resigned from the Board during the last few months. According to the Articles of Association, the Trust could have 12 Member Directors and MP advised that it would be beneficial to have 3 new directors appointed. Those present were asked to give some thought to which Trust Members could be approached and invited to become Board members. During the discussion which followed, there were a few suggestions made and these would be pursued and an update given at the next meeting.</p>	ALL
11.	<p>THEME DIRECTORS' UPDATES</p> <p>Outdoor Recreation and Tourism</p> <p>SC reported that the day he had organised to clear the core forest paths had been extremely successful and he had been very pleased with the results. SC went on to speak of an email he had received from Andrew Barrie (AB) of the P&K Countryside Trust asking for collaboration with the MBCDT with way-marking and identifying walking routes around Kirkmichael. It was necessary to identify a source of funding for this and a suggestion had been made that if AB wished organise a community meeting at which he could give powerpoint presentation, the Trust would support the meeting and may be willing to work with him to assist in sourcing some funding. However, it was suggested that AB should also approach other organisations such as the GTA. SC agreed to reply to AB's email confirming support from the Trust.</p>	SC

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	<p>Local Heritage, Culture & Produce – Our Sense of Place LC had previously circulated an update to the Directors by email. She had noted that Archive Officer was progressing well and spoke of how he would have a Stand at The Gathering on Saturday 24th August. MP asked for volunteers from the Directors to take turns manning the Stand during that day. There would only require to be 3 and MP asked for volunteers to contact LC to confirm arrangements. DR spoke of an email he would forward to LC regarding a possible source of funding for arts projects.</p> <p>Community And Recreational Facilities RC advised that, now that Hannah Goodman (HG) had resigned and he was currently the only Director progressing this theme, he would liaise with Kirkmichael School PTA and report back to the Board on the progress of the village hall and the sports court resurfacing in due course. A suggestion was made that perhaps legal advice could be sought to clarify ownership of the land on which these stand. MP would have a discussion with HG with regard to this suggestion and report back to the next meeting.</p> <p>Infrastructure And Renewable Energy JM spoke of his meeting with Mike Strachan which MJ had also attended. The feedback from this meeting had been the highlighting of the benefits of a potential multi-faceted community woodfuel business. JM advised of the requirements in terms of equipment which could potentially be procured locally and of the possibility of utilising spruce in woodfuel boilers. There was further research required before a business plan could be progressed and JM would contact Bill Watson at Angus Biofuels to gather further information. Once JM had obtained adequate information, demand from the local community would be assessed before progressing further.</p> <p>Access To Services And Improved Transport There was no further progress to report on this Theme and it would be discussed again at the next meeting,</p> <p>Roads, Traffic, Lay-bys and Signage DP noted that there was now an agreement for the work on the car park at Enochdhu to be carried out. He confirmed that Invercauld Estate had responded favourably to the proposed work on the lay-by in Upper Glenshee. However, as yet, there had still been no response from Finegand Estate regarding the lay-by near Finegand Farm. MP advised that he will follow up with Finegand Estate directly.</p> <p>Housing and Jobs DR had done some research since the last meeting and spoke of the strategy plan adopted by all councils in Scotland. He had obtained information via the internet on Strathmore and the Glens' aerial spatial strategy. This outlines the Council's intention for housing in Strathmore and the Glens including Alyth, Rattray and Blairgowrie. DR had circulated this information to the Board and SC suggested inviting someone from the Council to come and speak at a future meeting. MP would put this as a separate agenda item for discussion at the next meeting.</p>	<p>ALL</p> <p>DR</p> <p>RC</p> <p>MP</p> <p>JM</p> <p>MP</p> <p>MP</p>

		Action By
12.	<p>MARKETING PROPOSAL</p> <p>There was no update on this Proposal and this item would be carried forward to the next meeting.</p>	LH
13.	<p>WEBSITE PROPOSALS</p> <p>MP advised that David Atiyah (DA) was currently working on the content and images for the website. He asked for a Director to volunteer to be DA's point of contact with the Trust. DR and SC indicated they would both be happy to assist.</p>	DR/SC
14.	<p>AOCB</p> <p>DR brought to the attention of those present that he had learned by email of the Scottish National Rural Network newsletter which contained an article regarding a free information day on country paths that would cover all issues, including construction and funding. This was due to take place on 10th July at the Scottish Rural College in West Lothian. SC indicated that he may wish to attend and DR agreed to forward the email to him.</p> <p>JM advised of a discussion with LC regarding an 'Expression of Interest' form which could be used, under the Land Reform Act, to register interest in community purchase of local land. He had suggested seeking advice from Andrew Barrie to ascertain if this could also be used to register interest in access to land. This would be discussed further at a future meeting.</p> <p>Mention was made of Kirkmichael Village Shop holding their AGM today and this may also be discussed at a future meeting, if appropriate.</p> <p>MP informed the meeting that Margaret Rennie would be taking over as Admin Support to the Board of Directors from the next meeting.</p>	DR JM/LC
15.	<p>DATE AND VENUE OF THE NEXT MEETINGS</p> <p>The date for the next meeting was agreed as Tuesday 30th July, 7.30 pm at Kindrogan. The following meeting would be Tuesday 27th August - venue to be confirmed.</p>	MP